

**IATSE LOCAL 27  
PROJECT INFORMATION SHEET**

Project/Event: \_\_\_\_\_ Date(s): \_\_\_\_\_

Venue: \_\_\_\_\_

Venue Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

On-Site Contact: \_\_\_\_\_ Tele: \_\_\_\_\_

Employer: \_\_\_\_\_ EIN (required): \_\_\_\_\_

Employer Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Company Type:                      Corporation                      Limited Liability Co.

   Partnership                      Sole Proprietor

Parent Company (if any): \_\_\_\_\_

DBAs/Other (if any): \_\_\_\_\_

Authorized Signator: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Tele: \_\_\_\_\_

Project/Event Details (please attach a separate sheet, if needed):

**Will you be providing your own payroll or using Barney Monk?**

(Please see the attached for details regarding Barney Monk Corporation. If handling payroll on your own, please note that employees cannot be 1099'd and must have all the standard government deductions, as well as local union dues & benefits accounted for in their paychecks. Please refer to your contract with Local 27 for details regarding dues & benefits.)

*I confirm that the information given in this form is true, complete and accurate.*

By: \_\_\_\_\_

NAME (please print)

SIGNATURE

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Memo

**To:** Miscellaneous Employers  
**From:** Barney-Monk, LLC  
**Re:** Invoice Payment Instructions

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Please be advised that one payment can be issued to cover all wages, benefits, and taxes, including but not limited to FICA, Federal & State Unemployment, wages due to employees, employee dues to the Local, Health & Welfare payments to the IATSE National Benefit Fund, PAC contributions, et cetera. (Please refer to your IATSE agreement for specifics on contributions and deductions). Barney-Monk, LLC will break your payment down into individual paychecks for the employees and submit all required tax & benefit payments.

You will receive an invoice from Barney-Monk, LLC directly once the event has wrapped.

If you have any questions, please contact the Barney-Monk offices at 216-672-4288 or payroll@barneymonk.com. Thank you in advance for your cooperation.

**Barney-Monk, LLC**  
**3740 Carnegie Ave.**  
**Cleveland, OH 44115**